**Assessment Plan**

[Course number and title]

*The CEP requests that departments submit a plan for assessing whether students are achieving each program learning goal for any course intended to fulfill a program learning goal. You can provide a plan by completing this template following the guidelines below. If you have any questions, please contact Tom Leustek at* [*leustek@sebs.rutgers.edu*](mailto:leustek@sebs.rutgers.edu)*.*

*This plan should be* ***sustainable****: it should be realistic for the assessment to be carried out each time the course is offered. It should also be* ***useful****: it should provide information about student achievement that can inform teaching by helping to guide course revisions, identifying successful teaching strategies, and so on.*

1. **Goal**

In this space, identify the program leaning goal you expect students to achieve during the course. (Please submit one plan for each program learning goal that will be assessed.)

1. **Assignment/Prompt Used to Assess Student Achievement**

In this space, briefly identify the assignment or other student work you will use to assess student achievement of the program learning goal.

* If you will use an embedded assignment like an exam question or paper topic, identify when the assignment occurs during the semester (typically this will be at or near the end of the semester, when students have had the chance to benefit fully from the course) and how much weight it has in the course grade.
* If you will use another method of assessment (e.g., pre–post tests or portfolios of student work), briefly explain the structure and timing of the assessment.
* Indicate who will be assessing student work. If more than one person will be doing so, indicate how many raters will review each student’s work.
* Indicate whether you will assess all students’ achievement of the learning goal or a random sampling of students. In general, the CEP recommends sampling only in courses of more than 100 students.

Please provide an example of the prompt, exam question, or other assignment you will use.

1. **Evaluation Criteria**

In this space, include the benchmarks, rubrics, or other standards that you will use to evaluate student achievement of the learning goal.

1. **Plans to Use Assessment Results**

In this space, use a few sentences to explain how your department anticipates using the information about student accomplishment that this assessment will provide. E.g., will individual instructors review the results to inform their future teaching? Will the department review the results when planning curricular revisions? Does the department use positive assessment results to identify and share pedagogical best practices, or as a component of program reviews?